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Helen Watts Co-Director

Christelle Thorel Co-Director and Director of Studies & Linguistics

Annelie Chappell Reservations Manager







Helen

Christelle

Annelie

Our Camp Director

Our Activity Leaders

Our French Teachers

Coordinates every aspect of the day-to-day running of our camp

Our qualified, experienced, dynamic, native-speaker teachers teach the morning lessons & private classes. Our GCSE and A-level preparation

Morzine





Morzine is a picturesque mountain town that transforms into a ski-resort in the winter and a popular holiday resort in the summer, offering a huge range of sports and activities.

It is a typical Savoyard town which is kept very traditional in its appearance through a strict planning regime. It is vibrant and charming with a friendly and helpful local community.

Morzine offers:

- Beautiful Alpine scenery with mountains, forests
- Traditional lively French village with its traditional shops and local heritage
- Safe and easy to explore
- A local community that welcomes tourists and foreigners to their village

Neather

The weather in Morzine is mostly warm and sunny during July and August. Temperatures range from 25°C – 35°C but evenings can be cooler.

We also get occasional thunder-storms which can be quite impressive! Details of suitable clothing are listed on our packing list.

Arrival Info



Students can either arrive directly at our Camp with their parents or arrive at Geneva airport on a Sunday.

Arriving Direct to our Summer Camp

You will find directions to our Summer Camp in the annexes. Remember to let us know your estimated arrival time on a Sunday!

Arriving at Geneva Airport

When you get off your plane, proceed through passport control to baggage reclaim and collect your bags. Once you have all of your bags, go through into the arrivals hall. Turn left and there is a green tea shop called Tekkoe on your right. Straight after that on your right is the Alpine French School desk where one of our Camp Leaders will be waiting for you with a board with your name on it. They will be wearing an Alpine French School t-shirt.

Travel form requirements

In order to provide safe transportation for your child, it is important to return all transport information requested 4 weeks prior to arrival. This includes:

- Flight information
- Arrival time
- Minor transportation form if arriving at Geneva airport (see the example in annexes to complete and this needs to be signed by a lawyer, notaire, police or town hall)

Passport & visas

It is the parent or agent's responsibility to check if any visas are required to travel from your country, through Geneva airport and to France for our Summer Camp. Alpine French School is happy to provide any information required to obtain a visa once full payment has been made.

Children travelling as Unaccompanied Minors on airlines

If you choose to book an Unaccompanied Minor Service through your airline, please inform us of this so that we can provide you with the contact information of our Camp Representative who will meet your child upon arrival and departure. On arrival, an airline representative will accompany your child from the plane through the airport to our Camp Representative. On departure our Camp Representative will hand your child to an airline representative who will accompany your child through the airport to the plane.

Low cost airlines

Many of our students arrive using Easyjet. Easyjet don't offer an Unaccompanied Minor Service and children must be 14 years old or above to travel without an adult. Please double-check with your airline at the time of booking about any age limits.

Medical Information



Medical and insurance procedures

Our Camp fees cover basic first-aid that can be provided by our trained first-aiders. Any medical care,

Medical Officer

Medications policy

A typical day on our French Summer Camp follows one of the timetables below:

FRENCH SUMMER CAMP PROGRAMME: RESIDENTIAL CAMP Language & Adventure (11-17yrs)

Timings	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8.00-8.45	Breakfast Buffet (9.00-10.00 at weekends)						
9.00-10.30	Camp Meeting & French Lessons	French Lessons	French Lessons	French Lessons	French Lessons		
10.30-11.00	Break & Snack	Break & Snack	Break & Snack	Break & Snack	Break & Snack	Day Trip	
11.00-12.30	French Lessons	French Lessons	French Lessons	French Lessons	French Lessons		
12.30-13.30	Lunch			Trail Plage	Activity Trip Plage de la Beunaz		
13.30-16.30	*Swimming Pool Trip	Canyoning	Climbing	Adventure Park & Summer Luge	Archery & Slackline	Excenevex Beach	Deuriaz
16.30-18.00	Free-time in Morzine / Private Language Lessons (45 mins)						
19.00-19.45	Dinner						
19.45-20.15	Free-choice Activities / Relaxed Time / Personal Time						
20.15-21.30	Funny Games	Dance Night in The Opera Rock Discotheque	Ice Hockey Match	Skating	Themed Karaoke	Cinéma night: at centre or outdoor cinéma	Welcome Party Speed dating

^{*}Inc. Swimming Test (for new arrivals)

FRENCH SUMMER CAMP PROGRAMME: DAY CAMP Language, Discovery & Creativity (6 - 10yrs)

Timings	Monday Tuesday		Wednesday Thursday		Friday
9.00-10.30	Camp Meeting & French Lessons	French Lessons	French Lessons	French Lessons	French Lessons
10.30-11.00	Break + snack (fruit/fruit purée/brioche roll)				
11.00-12.30	French Lessons French Lessons		French Lessons	French Lessons	French Lessons
12.30-13.30	Lunch				
13.30-16.30 WEEK 1*	Swimming Pool & Water Games	Zumba & Yoga	Hiking & Nature Art	Archery & Slackline	Tennis & Summer Luge
13.30-16.30 WEEK 2*	Swimming Pool & Water Games	Creative Arts & Handball	Obstacle Courses & Sponge Ball	Orienteering	Horse-Riding

^{*}inc. afternoon snack of fruit/compote/brioche

Adventure Activities are also available for children aged 11yrs and over on the Day Camp

Preparing your child for being away from home



Most children quickly settle into our Camp with the most common complaint from parents being that their child is having too much fun to remember to call them! However some children have more difficulty settling in.

It helps if your child is used to sleepovers at friends' houses or staying away with other members of the family.

Talk to your child about the Camp before he/she arrives, show the activity timetables so they know what they will be doing while they are here and show them pictures of the Camp and the activities.

Homesickness

Our Camp Leaders are all trained through the French Camp-Leader system which includes learning how children adapt to being in a Camp environment and any problems that may arise such as homesickness.

If you feel that your child is suffering from homesickness, please contact the Camp Director on the Camp Contact Number below to discuss this.

Explain to your child that feelings like this are normal and part of settling in and encourage them to keep busy and talk to the Camp Leaders. Usually, with the help of our Camp staff, these feelings pass and children are often sad to leave at the end of their time with us.

Pastoral care

Our Camp Director and Camp Leaders live onsite with our students to keep a close eye on all aspects of their safety, well-being and happiness.

They are there to help with day-to-day routines and to ensure that everyone is enjoying their time at our Camp.

They are all trained in the French system which is strictly regulated by the Youth & Sports Ministry to ensure that all Summer Camps and their staff adhere to government requirements.

Packing list



Clothing

- Swimsuit or trunks*
- Trousers and shorts suitable for activities
- Sweatshirt or fleeces
- T-shirts
- Underwear
- Pyjamas
- 2 pairs of trainers
 (one to get wet in water activities
- Sandals
- Waterproof jacket

*for swimming pools, board-short baggy swimming shorts are not permitted so please pack fitted shorts also for your son.

Other

- Toiletries
- Chargers for electrical items
- Adaptor to a European 2-pin plug socket
- Insect repellent
- Backpack
- Water bottle
- Sun cream
- Cap
- Bath towe
- Swimming towel
- Sunglasses



Please do not bring valuable items to camp. Students are notorious for losing items of clothing and other personal effects!

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Contacting the Camp



Contacting us prior to your Child's Arrival at the Camp

For any pre-arrival correspondence, please contact us on the email address of the booking office: juniors@alpinefrenchschool.com or call +33 450 79 08 38.

If you have any questions about any aspect of your booking, travel arrangements or payments, please contact us on this email address and we'll be happy to help!

Contacting your Child during their stay at our Summer Camp

If you wish to contact your child during their stay at our French Summer Camp, please use the Camp email address: alpinefrenchschoolcamp@gmail.com or the Camp Phone Number: +33 610 401 092

The Camp Director and our team of Camp Leaders will be happy to answer any questions you have and connect you to your child if you can't get through to them on their mobile directly! We usually recommend contacting the Camp after 17h30 French time as the Camp Director, leaders and children are all busy in lessons and activities during the day!

Please do not use the booking office email or phone number to contact the Camp as this is located in a different location within Morzine

Calling your Child

If you wish to contact your child, the ideal time is between 17h30 and 19h00 French time. Often parents contact us to say that they haven't heard from their child, this is usually a good sign that they are having too much fun to remember to call home!

Please use the Camp phone number above if this is the case and our team will be more than happy to connect you to your child!

Please do not use the booking office email or phone number to contact the Camp as this is located in a different location within Morzine

Visiting your Child

If you are staying locally while your child is at our Camp and you wish to visit him/her, this isn't a problem at all! Please let us know in advance so that we can make the necessary arrangements and please stick to the plans made for logistical reasons and to avoid disappointing or confusing your child.

Emergency Numbers



Camp Phone Number (the best way to reach the camp, 24/7): +33 610 401 092

Alpine French School Emergency Number: +33 760 16 36 68

Alpine French School Booking Office (Monday to Friday 9h-17h30): +33 450 79 08 38

Housekeeping Phone Number (French speaking only): +33 450 75 72 41

School rules



To be enrolled on the Alpine French School Teenage Summer Program, the student agrees to the following rules.

- Upon arrival, all valuables such as passport, flight tickets, medical insurance etc is to be given to the AFS staff who will keep it safe until needed or until departure.
- The student must respect all parties, such as staff, the administration team, other students and local people. Failure to do so could result in disciplinary action and in extreme cases could cause the student to be expelled.
- The student must respect the premises. Failure to do so could result in disciplinary action and in extreme cases could cause the student to be expelled.
- Alpine French School operates a zero tolerance policy for under-age drinking and smoking or illegal drug use. This will result in disciplinary action and could cause the student to be expelled.
- If for any reason, Alpine French School decides to expel the student for gross misconduct, parents must be aware that they will be responsible for any extra costs incurred (such as change of flights, airport transfers...)
- The student should accept the french meals provided by the centre. Food is of a good standard and no alternatives will be provided.
- The student is to attend classes, activities, meals, excursions and meetings on time.
- The student is to comply with all safety instructions.

General

Only the target language must be spoken in the classroom. Photocopies and a course folder will be provided during the course (coursebooks are not included in the lesson costs as they are not required but we would be happy to recommend one for self-study if required)

Clients are expected to comply with the rules and regulations of the school.

Clients are expected to behave in a courteous and polite manner. Inconsiderate behaviour will force Alpine French School to terminate participation in the course and if necessary the student will be asked to vacate the accommodation.

Payment

Payment must be made prior to the start of the course, as agreed with Alpine French School or their representative.

Group courses are booked as a course and no refunds are made for missed lessons, unless agreed otherwise by contract.

Details of what is included in our prices is explained on the relevant page of our website. Prices do not include flight or rail travel

Insurance

Acceptable payment types are Bank Transfer, Euro Cheque or credit card. For bank transfers, all charges are to be paid by the client. Alpine French School uses the exchange rate on the day of pricing according to www.xe.com. Alpine French School will not be responsible for charges imposed on you, by your bank. This also includes payment discrepancies caused by variations in exchange rates used by your bank.

Deposit

We take a deposit of 400€ to secure your booking. This amount is deducted from your final balance which is payable 6 weeks before the course start-date. The agreement between Alpine French School and the client becomes legally binding upon payment of the deposit.

Cancellation

More than 8 weeks before course start date: 200€ of deposit retained.

6-8 weeks before course start date: 75% refund

4-6 weeks before course start date: 50% refund

2-4 weeks before course start date: 20% refund

Less than 2 weeks before course start date: no refund

For private lessons cancelled less than 48 hours in advance, the full amount will be charged. With more than 48 hours notice, we will do our best to re-arrange your lesson subject to availability.

In the event that Alpine French School has to cancel a lesson, another lesson will be offered in replacement. No reimbursements are made for late arrivals or early departures, regardless of the reasons.

Travelling from abroad

Clients are responsible for arranging their own transport to and from the school. Alpine French School can organise transfers from Geneva for you (or another specified airport/train station).

If you have booked a transfer through us, upon arrival at Geneva/alternative pick-up point, you will be greeted by our transfer representative, shown to your mini bus and driven to your accommodation. Weather and road conditions permitting, the journey should take no more than 90 mins.

In the case of unforeseen circumstances, out of Alpine French School's or the transfer company's control, such as flight delays, cancellations, lost luggage, adverse weather and road conditions, you may be required to wait in the airport arrivals café area. If this happens, you will be notified immediately upon arrival and kept informed of the situation by a designated transfer representative who will be in the arrivals hall.

Transfers are arranged on a shared-transfer basis. This means you will be travelling with other passengers. In this situation, you may also be required to wait at the airport. Alternatively we can arrange a private transfer for you for an additional charge if you do not wish to wait. For your return journey, it may be necessary for us to allow up to 4 hours to transport you safely to the airport from Morzine, due to adverse weather or traffic conditions.

Travel and Insurance

Clients must arrange their own formal travel documentation such as visas if required. For students in the EU or in countries in the Schengen area, a visa is not required for stays of under 90 days (3 months). Please see the following link for the list of countries: http://vosdroits.service-public.fr/particuliers/F21921. xhtml

For stays of longer than 90 days, Alpine French School will provide the relevant documents to support your visa application. However, Alpine French School takes no responsibility for the outcome of your application.

Travel and medical insurance: Clients are not insured for the activities provided during their stay. Students should ensure they have comprehensive travel & medical insurance for their trip. Our 3rd party activity providers are all insured and fully certified by the French government and have the relevant liability insurances.

Liability

It is not possible for Alpine French School to be held responsible for services not under our control. Alpine French School will not, under any circumstances, be responsible for any additional expense, distress, disappointment, loss, damage, injury, accident, delay, inconvenience or irregularity resulting from or attributable to the act or default of any company, firm or persons in connection with the carrying out of such arrangements or bookings or the conveyance of any clients, unless caused by either the proven negligence of, or a proven lack of diligence by Alpine French School. Every booking is accepted subject to the conditions imposed by these outside companies or agencies and any claim with respect to such matters must be made against the appropriate principal.

Accommodation

Accommodation will be provided as detailed in the course description. Alpine French School reserves the right to modify accommodation details, but accommodation provided will be of an equivalent standard if a substitution is made.

Changes to Course Content, Cancellation or modification of programmes

Alpine French School reserves the right to modify courses and activities subject to outside circumstances, cancellations, weather etc. AFS reserves the right to cancel or modify any programme or programmes listed in our brochure because of an insufficient number of participants or for any other reason beyond its control. If this rare event occurs, AFS will offer clients their choice of an alternative camp programme or full refund of any monies paid.

Promotional materials

AFS reserves the right to use any photographs, art work, etc, of the children on its website and in any of its future publications.

Medical release

AFS shall have full authority to take whatever action it deems necessary to safeguard the health and well-being of the child. Such authority shall include the right of AFS to take the action it deems necessary to secure medical treatment for the child at the parent's or guardian's expense. Full medical information must be completed on the application form.

Complaints

In the event of any complaints during your course, please request a complaint form from the school reception and complete this in writing and hand it in to reception where we will discuss the issue with you. Please do this as soon as the problem arises so that we are able to do everything in our power to remedy the situation. Any complaints made after departure will not be considered. Complaints cannot be accepted for weather conditions or resort opening times/dates as these things are beyond our control.

Activities

We reserve the right to modify the activity programme; in some cases this is necessary due to weather conditions, opening dates and availability.

Adverse weather conditions

AFS cannot be responsible for weather conditions that adversely affect the client's ability to participate in activities offered. Furthermore, if, in AFS opinion, conditions are hazardous due to adverse weather, activities may be curtailed or cancelled. If published activities are cancelled for any reason, AFS will do everything possible to find alternative activities for its clients.

Parents' responsibilities

Parents or guardians accept full financial responsibility for anyone they register in AFS (children or adults) for the following reasons:

- a. Damage caused, whether wilful or not, to facilities, equipment, clothing or anything else belonging to or leased by AFS.
- b. Repatriation expenses for any person having to be sent home or to a designated place, due to illness, accident, misbehaviour or any other reason deemed valid by AFS.
- c. Any pocket money or any purchase of a personal nature made on behalf of the child for anything not expressly included in the holiday package.
- d. Rental or purchase of any equipment deemed essential for a child to enjoy his/her holiday due to their own equipment being unfit, unsafe or missing.

Mobile Phones/Tablet Computers

The use of mobile phones/tablet computers by minors is an area of great concern for Alpine French School and all parents. We have a strict policy concerning the use of mobile phones at our Camp which is a carefully considered policy decided by Camp staff and School Directors. This policy is to ensure the well-being of all students and their enjoyment of the Camp.

Monday to Friday (Residential Students)

Students' mobile phones will be kept by Camp Staff during the day so that students can concentrate on their lessons and activities. They will be returned to them at the end of the afternoon activities (around 16h30) and they will be allowed to use their phones for internet use, calls and messaging until bedtime. At bedtime, students' mobile phones will be handed in to Camp Staff. Please talk this through with your son/daughter before their arrival at the Camp to make sure this isn't a surprise to them.

Weekends (Residential Students)

Students will be allowed their phones from breakfast time until bedtime at weekends. The activities are more relaxed at weekends and this will enable students to message and call friends and family and take photos of their activities.

Day Camp Students

No mobile phones are allowed at the Camp during the day. If you wish to send your child with a mobile phone in case of an emergency, this should be turned off and in their bag or handed in to Camp Leaders upon arrival at the Camp. If you wish to contact your child during the day, please feel free to call the Camp and you will be able to speak to your child.

We have a closed Facebook group where Camp Leaders and Teachers will post daily photos of students so that you can see what they have been doing during the day.

ALPINE FRENCH SCHOOL CODE OF CONDUCT POLICY



All students are expected to be responsible members of the Alpine French School community by complying with local and national laws as well as the school's rules and regulations. By enrolling on one of our courses, students accept the Code of Conduct and its terms and understand it applies at school, in their accommodation and also with the general public.

Attendance

In order to ensure the smooth progress of the course, we ask all our students to follow certain rules:

- Students MUST attend all classes. In the event, they cannot attend (sickness, delay..) they must contact the school asap. Failure to attend can impact the validation of your course results.
- Students must be punctual
- Students must dedicate the appropriate amount of time to the given homework

Respect

For the well-being and protection of all parties involved, we ask our students to :

- Respect the premises, its equipment and the material made available to them.
- Respect and be polite to fellow students regardless of their origin, gender, religion or background
- Respect and be polite to the staff and respect the class' atmosphere
- Respect the host family and be polite and helpful during the stay
- Respect local people by being polite, friendly and understanding of the local customs
- The student is to comply with all safety instructions.

Legal compliance

We expect our students to comply to the following legal aspects:

- No drinking, no smoking and no drugs on the premises.
- No use of computers for illegal purposes at school and in your host family.
- No violence, sexual or racial harassment nor bullying.

Violation of code of conduct - Reporting and procedure

If a complaint of violation of conduct (minor or major) is upheld, the following course of action must be followed:

- Inform the School Director or the Camp Director who will assess the situation
- The School director and the relevant parties will first discuss ways to address and resolve the situation together through liaising and mediating.
- If it is a serious violation that cannot be solved through simple mediation, the local authorities such as the police or the Border Agency may be called in.

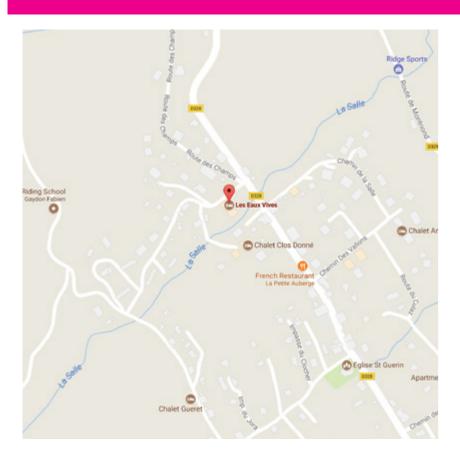
Types of misconducts and sanctions

	Examples of misconduct	Sanction
Minor violation	Disrespecting rules or regulations Refusing to follow instructions from staff Using foul or abusive language Shouting, screaming or disturbing the classroom atmosphere. Using mobile phones abusively during class	Warning procedure: 1st occurrence: Verbal Warning 2nd occurrence: Written Warning 3rd occurrence: Expulsion from school (students will not be refunded)
Major violation	Falsifying official documents Committing a threat or an act of violence Stealing Intentionally damaging school property Sexual harassment, bullying, physical harm Committing a criminal offence Refusing to leave the classroom when being instructed to do so by our staff.	Immediate expulsion. No refund.

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TRAVEL INFORMATION





Address: Les Eaux Vives, 321 Route de Thonon, 74110, Essert Romand.

Driving from Morzine, take the road up towards Les Gets, then at the Hôtel de Savoie roundabout take the road towards Thonon.

Driving from Les Gets, follow direction Thonon, past the Hôtel de Savoie roundabout.

Follow this road until you see a left turn to Essert Romand.

Take this road and follow it straight on to the centre of Essert Romand, past the church on the left and past the bar/restaurant on the right.

Look out for a road with a sign to Graydon on the left. Take this left turn.

You will see the Summer Camp Centre Les Eaux Vives just on your left.

ARRIVAL INFORMATION

Arriving at the Summer Camp

Upon arrival at the Camp, you will be met by our Camp Director and Activity Leaders. You will be shown around the Camp, shown your room and introduced to other students. There will be a briefing about how your stay at the Camp will work where you will have the possibility to ask any questions you may have.

EMERGENCY CONTACT

Emergency Numbers

If at any point during your journey, you encounter a problem, please don't hesitate to call us on our emergency number:

+33 6 10 40 10 92

or

+33 7 60 16 36 68

PARENTAL AUTHORISATION FOR MINORS (Autorisation parentale pour mineurs))

authorise my child to go out during his/her lessons accompanied by his/her teacher.	Yes - Oui
le donne l'autorisation que mon enfant peut sortir de l'école pour faire des cours et des activités à l'extérieur accompagné de la formatrice/formateur.	No - Non
Authorisation to make own way home at the end of lessons/activities Autorisation de rentrer seul a la fin des activites	
give authorisation for my son/daughter to make his/her own way home at the end of lessons/activities. le donne l'autorisation que mon fils/ma fille peut rentrer tout seul à la fin des cours/activités.	
Authorisation to collect child - Autorisation pour venir chercher l'enfant	No - Non
	Yes - Oui □
authorise the following people to collect my son/daughter at the end of lessons/activities: Je donne l'autorisation aux personnes suivantes de récupérer mon enfant à la fin des cours/activités:	No - Non
Name and relationship to child - Nom, prénom, lien (de parenté ou autre)	
Name and relationship to child - Nom, prénom, lien (de parenté ou autre)	
Swimming certificate - Attestation de natation	
Swimming certificate - Attestation de natation the undersigned, Je soussigné(e) Name/Nom	Yes - Oui 🗌
	Yes - Oui 🗌 No - Non 🔲
the undersigned, <i>Je soussigné(e)</i> Name/ <i>Nom</i> confirm that my child can swim 50m and put his/her head under the water.	No - Non
the undersigned, <i>Je soussigné(e)</i> Name/ <i>Nom</i>	No - Non
the undersigned, Je soussigné(e) Name/Nom	No - Non ☐ + year olds - pour 12 an
the undersigned, Je soussigné(e) Name/Nom	No - Non + year olds - pour 12 al Yes - Oui
the undersigned, Je soussigné(e) Name/Nom	No - Non Yes - Oui No - Non No - Non ort and Alpine French will be provided by
the undersigned, Je soussigné(e) Name/Nom	No - Non
the undersigned, Je soussigné(e) Name/Nom	No - Non

Consent Letter for Children Travelling Overseas (Autorisation de Sortie du Territoire)

To whom it may concern,	
/We:	(full name of parent/parents)
Address:	
Telephone:	
Email:	
am/are the parent(s), legal guardian(s) or other autho over the following child.	rised person with custody rights or parental authority
nformation about travelling child	
Name:	
Date and Place of Birth:	
Number & Issue Date of Passport:	
The child has my/our consent to travel alone	
nformation about trip	
/We give our consent for this child to travel to:	
Destination:	
Fravel Dates:	
Following To stay at: Alpine French School French Summer 74110, Essert Romand. +33 610 401 092 (24/7) or +33 450	Camp, Les Eaux Vives, 321 Route de Thonon,
Signature of person giving consent	Signature of official
date	date & place of signature
	Title of official

